

## **Director of Alumni Engagement Job Announcement**

Reporting to the Senior Director of Development, the Director of Alumni Engagement oversees the engagement of the Alumni Engagement Strategic Plan to provide leadership and oversight for the development of programs and activities to foster an active, inclusive alumni community and to help to build a strong pipeline for alumni philanthropy and advocacy.

The successful candidate must understand, support, and embrace the mission and vision of Central Seminary. The successful candidate must be able to communicate both orally and in writing and to set priorities; plan, market, and execute events; and track metrics of alumni engagement and monitor effectiveness of programs and services; able to manage multiple unique projects simultaneously with limited supervision; and have demonstrated experience working with and maintaining confidential information. The successful candidate should be relational and work well with a team. International experience and the ability to work cross culturally preferred. Central alums will be given preference.

The position is part-time (10-12 hours per week) and can be done remotely.

Apply for the position by submitting a letter of interest and resume to Janet Pace at [jpace@cbts.edu](mailto:jpace@cbts.edu). Review of candidates will be ongoing.