

Senior Director of Enrollment Management
Central Seminary
Shawnee, KS

Reporting to the President, the Senior Director of Enrollment Management (SDEM) is responsible for creating a strategic enrollment plan and implementing its development and application. The SDEM oversees the adoption and application of policies and procedures in the areas of recruiting, admissions, scholarship programs, and student success in all Central's programs and ensures consistency with Central Seminary's mission, vision, unique value proposition, and the 2022-2024 strategic and culture plans.

The successful candidate must understand, support, and embrace the mission and vision of Central Seminary. The successful candidate should have a graduate degree from an accredited institution in higher education administration, business administration, marketing, public relations, communication, education, or related field and at least seven years of professional experience in higher education admissions and/or recruitment. The successful candidate must have three years of experience in leading teams or committees, supervising staff members, and managing personnel and financial resources. The successful candidate must be able to communicate effectively both orally and in writing and to set priorities, develop schedules, and evaluate progress. International experience and the ability to work effectively with international faculty, staff, and students preferred. Given Central's large Korean student population, proficiency in the Korean language would be advantageous in this position. The successful candidate must be willing and able to travel both domestically and internationally.

Salary range: \$60,000-\$70,000

Apply for the position by submitting a letter of interest and CV via email to the President's Office at Central Seminary at schae@cbts.edu.

Review of candidates will begin on November 15, 2022.