



## **SPECIAL NEEDS STUDENTS (Compliance with the Rehabilitation Act of 1973)**

The Rehabilitation Act of 1973 mandates reasonable accommodation for students with disabilities once they have been admitted to CBTS. At the same time the Privacy Act permits a student to keep such information private if she/he wishes. Therefore, a student who wishes to receive accommodations for a disability must first declare their status (and provide documentation) to the office of the Counselor and Assessment Consultant. Faculty will then be informed of the required accommodations via a letter from the Counselor.

Professors should be appropriately discreet when referencing a disability.

Professors also should be aware that it is illegal to ask a student the nature of his/her disability. Any questions a professor might have about accommodations related to a particular student should be directed to the Counselor's office.

Professors are not required to accommodate special student requests that have not been communicated through the office of the Counselor and Assessment Consultant. Modest and reasonable accommodations outside those parameters are left to the professor's discretion.

At sites off the main campus, students should declare their status (and provide documentation) to the Site Director. The Site Director will then communicate the accommodation to the office of the Counselor and Assessment Consultant at the main campus.